



## Release of School Information Form

*Please complete and give this signed Release of School Information Form to the administrator or registrar at your child's current school.*

*Official School Records are transmitted directly school to school and may not be delivered by parents.*

TO ADMINISTRATOR OR REGISTRAR:

STUDENT'S FULL NAME: \_\_\_\_\_

DOB: \_\_\_\_\_ CURRENT GRADE: \_\_\_\_\_ GRADE APPLYLING FOR: \_\_\_\_\_

The student named above has applied for admission to Waimea Country School. In order for the admissions application to be complete, the following materials are requested:

- 1) Student transcripts, including the current and previous two years grades**
- 2) Standardized testing results and any evaluations**
- 3) Health records, including immunization report**
- 4) All specialized program reports and/or records**

I authorize the release of school records and information of the above-named student to Waimea Country School. This release is valid for a period of one year from the date of my signature.

\_\_\_\_\_  
*Name of Parent/Guardian*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Parent/Guardian*

\_\_\_\_\_  
*Date*

Thank you in advance for your time and assistance.  
Waimea Country School  
(808) 885-0067

**Please send copies of transcripts and health records to:**

Scan & Email to: **WCS Admissions Committee**  
[office@waimeacountryschool.org](mailto:office@waimeacountryschool.org)  
Mail to: Waimea Country School  
PO Box 399  
Kamuela, HI 96743  
Fax to: (808) 885-9252